



All Children Can Succeed

CLITHEROE ST JAMES' C.E. PRIMARY SCHOOL

Headteacher: Mrs F.M. Pattison BEd(Hons) NPQH

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School website: www.stjames-clitheroe.co.uk

Greenacre Street, Clitheroe, Lancashire, BB7 1ED

Emergency Closure Procedures

On rare occasions, the school may have to close at short notice, for example due to:

- adverse weather conditions
- problems related to the safe operation of one of the sites such as heating, electricity or water supply

Closure before the start of school

- A decision to close school will generally be made by 8.00 am
- If the school has to be closed, a message will be broadcast on Radio Lancashire (95.5FM), Rock FM (97.4) and Heart Radio (105.4 FM)
- Information will be available on the school's website (www.stjames-clitheroe.co.uk) and our Facebook page.
- A text will be sent via Teachers2parents.
- Any pupil arriving at school unaware of the closure will be met by a member of staff who will assist in making arrangements for the pupil to get home

School closure during the day

This happens rarely and any decision to close will be made only after consultation with the Headteacher and SLT following a specific risk assessment.

- Parents / carers will be notified of the closure by text and requested to make arrangements for their child to be collected from school.
- School will be kept open and staffed by an adult until the last student is able to leave

Parents/carers

We ask that parents/carers support this policy to ensure the welfare and safety of their sons/daughters by:

- Ensuring that school has up-to-date emergency contact details.
- Only telephoning school if necessary; telephone lines become jammed very quickly.
- Assuming that school is open unless notified to the contrary.

Winter Gritting

The Council cannot grit every road in Lancashire; even if they had the resources they could not grit all the roads in Lancashire quickly enough to make a real difference. Information on whether our school is on a gritting route from: www.lancashire.gov.uk/winter.

